



CHRISTINE D. ANINZO
Procurement Officer
Christine.Aninzo@NMIJudiciary.gov

NOTICE OF PUBLIC AUCTION SURPLUS EQUIPMENT & CAPITAL ASSETS

The NMI Judiciary (“Judiciary”) is inviting all individuals, firms, and recycling centers to an open public auction of the Judiciary’s surplus equipment and capital assets, pursuant to Judiciary Rules of Procurement Rule 78. The list of surplus equipment and capital assets is made available by scanning the QR code provided. The listing may be updated from time to time, and will be finalized by December 29, 2025, by 5:00 p.m. Chamorro Standard Time (“ChST”). All participants must sign a waiver of liability to take part in the inspection and auction.



Bidder Registration and Requirements. All interested bidders must register by submitting a registration form included below to Procurement@NMIJudiciary.gov no later than Monday, December 29, 2025, by 3:00 p.m., ChST. Bidders must be at least 18 years of age and must present a valid government-issued photo ID upon check-in.

Auction Location, Date, and Time. The auction will take place at the following location, date, and time:

Assembly Hall and Sally Port
Guma' Hustisia, Iimwal Aweewe, House of Justice
2765 Tekking St., Susupe, Saipan, MP 96950
Tuesday, December 30, 2025
9:30 a.m. – 10:30 a.m., ChST

Item Inspection. All items will be available for inspection at the Assembly Hall and Sally Port of the Guma' Hustisia, Iimwal Aweewe, House of Justice on Tuesday, December 30, 2025, between 8:30 a.m. to 9:30 a.m., ChST. Items may be inspected by registering through the QR code provided no later than Monday, December 29, 2025 by 3:00 p.m., ChST.



Terms and Conditions. All winning bidders must pay 100% of each item’s cost no later than 12:00 p.m. on Tuesday, December 30, 2025, ChST. Payments shall be made at the Budget and Finance Office’s Cashier’s Window on the 1st Floor of the Guma' Hustisia. Payments must be made in cash only.

All items are sold “AS IS” and WHERE IS” and without warranty, guaranty, or representation of any kind, expressed or implied, as to the merchantability of fitness or purpose of the property offered for sale. Items offered for sale are used and may contain defects not immediately detectable.

All sold properties must be removed from the Judiciary’s property within **three (3)** calendar days from date of payment, at the buyer’s expense. The Judiciary will not be responsible for said property after said specified time. The buyer will make all arrangements and perform all work necessary, including

packing, loading, and transportation of the property. No assistance will be provided. All sales are final upon payment.

Any claim for misdescription of the purchased item must be made in writing to Procurement@NMIJudiciary.gov prior to removal of the property. If the Judiciary's Procurement Officer confirms that the property does not conform to the description, the Judiciary will keep the property and refund any money paid. The liability of the Judiciary shall not exceed the actual purchase price of the property.

The Judiciary reserves the right to reject any and all bids submitted for any reasons set forth in this public notice or as set forth in the NMI Judiciary Rules of Procurement, including bid rejection or cancellation prior to and at the public auction.

The Judiciary assumes no liability for any costs incurred by bidders in their preparation of the bids. Inquiries may be directed to Procurement Officer Christine D. Aninzo via email at Procurement@NMIJudiciary.gov no later than Monday, December 29, 2025, by 3:00 p.m. ChST.

FOR THE NMI JUDICIARY,



Digitally signed by
CHRISTINE ANINZO
Date: 2025.12.16
16:26:49 +10'00'

CHRISTINE D. ANINZO
Procurement Officer



BIDDER REGISTRATION FORM

(Instructions on reverse)

BIDDER INFORMATION

1. NAME/COMPANY NAME

2. MAIN PHONE

3. SECONDARY NUMBER

4. EMAIL ADDRESS

6. MAILING ADDRESS

7. CITY

8. STATE

9. POSTAL CODE

10. COUNTRY

POINT OF CONTACT

11. NAME

12. TITLE

13. PHONE

14. ALTERNATE PHONE

15. EMAIL ADDRESS

PERSON RESPONSIBLE FOR PREPARING THE FORM

16. NAME

17. TITLE

18. PHONE

19. ALTERNATE PHONE

20. EMAIL ADDRESS

21. SIGNATURE

22. DATE

FOR OFFICIAL USE ONLY

23. PROCUREMENT OFFICER/AUTHORIZED DESIGNEE

24. BIDDER'S UNIQUE IDENTIFYING NUMBER

25. SIGNATURE

26. DATE

**INSTRUCTIONS FOR PREPARATION OF
JUD PROC. FORM 19**

General.

The JUD PROC. FORM 19, Bidder Registration Form, must be completed to register as a Commonwealth of the Northern Mariana Islands Judiciary ("Judiciary") bidder. The Judiciary reserves the right to approve or disapprove the registration request at their discretion.

Please email the completed form, accompanied with a copy of your valid government-issued identification to Procurement@NMIJudiciary.gov.

Instructions for completing the form.

1. Enter your name or company name as identified in the company Business License.
2. Enter the main phone number.
3. Enter the main fax number.
4. Enter the main email address.
5. Enter the website address.
6. Enter the mailing address.
7. Enter the city address.
8. Enter the state address.
9. Enter the postal address zip code.
10. Enter the country address.
11. Enter the name of the person who can be contacted regarding procurement, billing, etc.
12. Enter the title of the person listed in Item 13.
13. Enter the contact number of the person listed in Item 13.
14. Enter an alternate contact number of the person listed in Item 13.
15. Enter the email address of the person listed in Item 13.
16. Enter the name of the person responsible for preparing the form.
17. Enter the title of the person listed in Item 18.
18. Enter the contact number of the person listed in Item 18.
19. Enter an alternate contact number of the person listed in Item 18.
20. Enter the email address of the person listed in Item 18.
21. The person listed on Item 18 must sign the form.
22. Enter the date on which the form was signed and completed.