



COURT CLEARANCE REQUEST FORM

Requestor's Name: _____

Requestor's Agency: _____

Phone Number: _____

Email Address: _____

Mailing Address: _____

Send documents to me by:

Email _____

U.S. Postal Address: _____

DOCUMENTS NEEDED FROM CLERK OF COURT:

Criminal/Police Clearance (\$25.00)

Traffic Clearance (\$5.00)

Traffic Record History (\$25.00)

Payment must be processed via credit card purchase over the phone. Once payment is made, the clearance will be processed and sent out via email. Arrangements for pickup of the original clearance will be provided at a later time.

NOTE: CLEARANCE REQUESTS WILL NOT BE PROCESSED OR ISSUED IF THE SEARCH YIELDS ANY ACTIVE BENCH WARRANT OR SHOWS ANY PENDING UNMET OBLIGATION TO THE JUDICIARY.

For more information, you may contact 670-236-9766, 670-236-9700, or 670-236-9790.